



The Best Practice Secretariat comprised of the
PIOJ/CRP, JSIF, JPS, CSJP, NHT, HAJ, and SDC
Invite submissions of Abstracts (Note or Audio-visual Item)
For a National Symposium on
Best Practices for Community Development

Objective of the Symposium: To document and showcase best practices in social development, and to stimulate and strengthen national dialogue on successful strategies in tackling critical development issues.

Practitioners are invited to submit abstracts, **whether in written format OR as an audio-visual item**, to illustrate best practices utilised in local (Jamaican) initiatives for positive outcomes in the following themes:

- Safety & Security
- Livelihoods
- Family/Parenting
- Governance at the Community Level
- Physical Transformation – Housing & Utilities

Individuals whose abstracts are accepted will be asked to develop a full paper/item to be presented at the Symposium. Please note that any overseas-based presenters will be responsible for their own travel costs.

Deadline for submission of Abstracts: 5:00pm on July 30, 2018

Guidelines

Written abstract:

- Submit 1 electronic copy via email of the Abstract, of 300-500 words, and no longer than two typed pages, double-spaced.
- Outline:
 - Title of Abstract & Name of Author
 - Objective of Intervention
 - Methodology (clearly stating best practice being illustrated, beneficiary participation, etc)
 - Results/Impact
 - Conclusions

Audio-Visual Item

- Submit 1 electronic copy of the item, maximum 3 minutes long, that includes creator's name/organisation, contact information and the title of the item.

- **It is important that the audio-visual item is in a format that can be played on any laptop. Upload videos in MP4 or MOV format.** Videos should not use special codecs (coders/decoders) in order to provide as much portability across platforms as possible. Any other extensions will be blocked. The video contributions should not have any commercial pitch and the authors of each video must have clear copyright of the visual and audio content.
- Item must clearly show the best practice being illustrated, including objectives, what was done, and the result. Please note that items submitted are **short videos** (live action or animated) not Prezi or PowerPoint presentations.

SUBMISSION of Abstracts – deadline July 30, 2018 at 5pm

Via Email (Written abstract ONLY) - submission to symposium@jsif.org with email subject caption: Abstract for Best Practices for Social Development Symposium, 2018 and clearly stating the theme (e.g. Livelihoods, Governance, etc) being addressed.

Via postal service, courier or hand-delivery (Audio-visual item ONLY) - submission on Compact Disc (CD) or DVD clearly marked: Abstract for Best Practices for Social Development Symposium, 2018 and stating the theme (e.g. Livelihoods, Governance, etc) being addressed

To:

The Procurement Manager,
Jamaica Social Investment Fund,
Ground Floor, The Dorchester
11 Oxford Road (Entrance on Norwood Avenue)
Kingston 5
Phone: (876) 968-4545
Fax No: (876) 929-3784

All submissions must include complete contact information (Name, Position, Institution/Organisation, telephone number and email address). Only abstracts following the published guidelines and containing complete contact information will be considered for the Symposium. Acknowledgement of receipt of written abstracts will be sent to your e-mail address within 1-3 working days following submission. Audio-visual items delivered to JSIF will be time-stamped on receipt.

Please direct any questions to symposium@jsif.org